

**CITY COUNCIL SUBCOMMITTEE ON REGIONAL
AVIATION ISSUES & SCOTTSDALE AIRPORT
ADVISORY COMMISSION JOINT
SPECIAL PUBLIC MEETING
AVIATION BUSINESS CENTER CONFERENCE ROOM
15041 N. AIRPORT DRIVE
SCOTTSDALE, AZ**

MARCH 18, 2006

PRESENT: Robert W. Littlefield, Chairman
W.J. "Jim" Lane, Councilman
Kevin J. Osterman, Councilman

Donald Maxwell, Chairman
Fred Madanick, Vice Chairman
Sean Asmus
Lois Yates
Mike Osborne
Tom Guilfooy

ABSENT: Leonard Tinnan

STAFF: Scott Gray, Aviation Director
Matt Johnson, Administration Specialist
Jennifer Lewis, Aviation Planner
Mary O'Connor, Transportation General Manager
Chris Read, Assistant Aviation Director

CALL TO ORDER

Chairman Maxwell called the meeting to order at 9:08 a.m.

ROLL CALL

A roll call confirmed the presence of members as noted above.

PUBLIC COMMENT

None.

GENERAL BUSINESS

City Council Subcommittee on Regional Aviation Issues Role Discussion

Chairman Littlefield introduced the discussion on the role of the City Council Subcommittee on Regional Aviation Issues. After a discussion, members of the public were invited to comment. Mr. Richard Fowler, a resident of Grayhawk and a pilot, addressed the meeting. Although the Subcommittee was formed to address the public relations aspects of noise pollution, neither City Council nor the Airport has control of the airspace. Mr. John Ryneerson, who owns a plane at the Airport, inquired how the Airport Advisory Commission formally interacts with City Council. Chairman Littlefield responded that the Airport Advisory

Commission has many functions and makes recommendations to City Council. Councilman Lane commented that the Commission's role and authority and the expertise of the Commissioners are respected and that strong recommendations from the Airport Advisory Commission are given serious consideration.

City Council Subcommittee on Regional Aviation Mission Statement Review

Councilman Lane made a motion to recommend to City Council that the City Council Subcommittee on Regional Aviation be disbanded. Councilman Osterman seconded the motion, which carried by a unanimous vote of three (3) to zero (0).

With no further business to discuss, the meeting of the City Council Subcommittee on Regional Aviation Issues was adjourned at 9:39 a.m.

Airport Advisory Commission Role Discussion

A discussion took place on the role of the Airport Advisory Commission in view of the recommendation to disband the City Council Subcommittee on Regional Aviation. Staff outlined their own responsibilities for public outreach and education.

Mr. Scott Gray, Aviation Director, reported that both the Purchasing Division and the City Attorney's Office have a problem with public discussion of RFPs before these are publicly available. He had spoken with the City Attorney's Office to see whether these could be discussed in executive session, however the requirements of the rules are not met. Mr. Gray noted that a Commissioner could be a member of the selection panel for FBO. The Commission will be thoroughly involved with the Master Planning process.

Chairman Maxwell suggested the Commission could draft a five-year plan regarding the future role of the Airport in statewide transportation, the effects of Airport operations on the environment, and other issues. He opined that this would help to educate the public and provide an opportunity for public input.

Mr. Gray explained that staff hope to include a financial program as part of the Master Plan. Commissioner Guilfooy predicted significant changes at the Airport over the next couple of years due to the economy. Chairman Maxwell remarked it would be helpful, especially for the new Commissioners, to have the detailed recommendations from the 150 study. Mr. Gray reported that staff are expecting the concurrence/approval letter by May from the FAA. At that time they will publish a brochure with all the specifics. In the meantime, he undertook to provide an information packet regarding the recommendations and the forecast. Chairman Maxwell recalled that the 150 study covered the whole region with representatives from many different stakeholder organizations.

Mr. Gray added that at one time, the Airport Advisory Commission had made recommendations to the Planning Commission with respect to development proposals for the Airport and the Airpark. A discussion on the historical context of the bylaws of the Commission ensued. Commissioner Guilfooy stressed that the Charter holds the Commission responsible for many aspects over which they have no direct control. Mr. Gray offered a tour of the Airport for the new Commissioners. Commissioner Guilfooy reiterated that he has no issue with the quality of information staff provide. He is concerned that the Commission fulfill the mandate set forth in the Charter. Commissioner Asmus opined that the Commission should consider whether meetings should be more frequent, or perhaps more in-depth.

Ms. Mary O'Connor, Transportation General Manager, noted that one of the challenges of being an advisory commission is that the charter may or may not be specific as to the mission. Generally the role of an advisory commission is to advise on policy. Keeping the policy focus is important and helpful to staff. She suggested considering establishing subcommittees. Responsibility for the strategic master plan currently rests with Planning and Development Services. Responsibility for the circulation plan for the Airpark area rests with Transportation. When that effort gets under way the Commission will be very

involved. Chairman Maxwell noted that the Airpark area is probably the greatest economic engine in the City, and is probably the only area that is fully funded by private enterprise. It is certainly the area with the largest workforce in the City. A discussion ensued on what input the Commission should have, given anticipated changes in aviation technology. Ms. O'Connor noted that Commissioners can advocate on behalf of the Scottsdale Airport. A discussion on the financial footing of the Airport as a self-sustaining enterprise ensued. Ms. O'Connor clarified that the goal of the Airport is not to generate profit but to minimize costs to taxpayers. Mr. Gray commented that to plan, there must be a vision of the function of the Airport in the future. Chairman Maxwell opined that the Commission has a role to play in determining the future function of the Airport. Mr. Gray agreed that this question needs to be brought forth in a public forum as part of the Master Plan. He outlined the public consultation process. This decision needs to be taken before decisions about development can be made. Commissioner Guilfooy noted that there are many ramifications to the planning process. If a decision is made to provide commuter service, high-capacity transit would be needed. The upcoming availability of very light jets and the airspace realignment will also impact the Airport in coming years. A discussion on the recent City Council decision not to pursue a commuter service ensued.

A discussion ensued on the direction the Commission should take over the next year. The Airport Master Plan review process is estimated to start in October at the earliest. Mr. Gray outlined the timing and process of the Airport Master Plan. Most of the items on the 1997 Airport Master Plan have already been accomplished. Ms. O'Connor added that there are also redevelopment strategies in the Airpark. Commissioner Guilfooy expressed a concern that the Planning Commission might go in a different direction than the Airport Advisory Commission. Ms. O'Connor replied that there is ample staff communication. Mr. Gray elaborated on the reviews Airport staff perform on proposed development near the Airport with respect to both noise and height concerns. He offered to research historic documents to determine what the Airport Advisory Commission considered in the past and how it pertains to the process today. Commissioner Guilfooy requested that staff inform the Commission of these staff reviews. Mr. Gray explained that staff had that intent. He added that many projects also go before the Development Review Board or the Planning Commission, and noted that staff review many minor improvements that have no impact whatsoever on the Airport.

Ms. O'Connor summarized that Commissioners had suggested communicating with the general public using layman's terms and avoiding the use of aviation jargon. Vice-Chairman Madanick suggested that Commissioners could accompany staff when they are invited to address outside groups. Commissioner Asmus recommended gathering feedback after presentations to judge audience reaction. Staff spoke of the outreach they do to realtors, citizens, and service organizations. Mr. Gray stressed that staff are always willing to meet with HOAs and citizen groups.

Mr. Gray reported that staff are implementing the pilot community outreach program. Vice-Chairman Madanick expressed willingness to accompany staff on outreach efforts. Commissioner Guilfooy suggested reinstating the Air Fair as a major event to attract the general public and communicate a positive message. Commissioner Osborne suggested designating a viewing area to make the Airport more family-friendly. Mr. Gray recalled that an area had been set aside, but after 9-11 thinking in the industry had changed. The chain link fence is about to be replaced by a block wall. Now that the Airport is full, air shows would mean that tenants have to temporarily relocate operations. Vehicle parking is another concern. Vice-Chairman Madanick opined that this concept should be explored.

Ms. O'Connor summarized that the Commission wanted more context in the information staff provides. The Airport Advisory Commission will be involved in the Master Plan, the Airpark Circulation Plan, and the strategic plan for redevelopment of the Airpark. A discussion ensued on the value of the Airport to the tourism industry. Mr. Gray noted that staff can work with CAPA on press releases. The Commissioners discussed the economic development of the Airpark. Mr. Gray suggested that the Commission could direct staff to work with the Economic Vitality Department to encourage key businesses to locate in the Airpark. Ms. O'Connor added that Economic Vitality staff could make a presentation at a meeting.

Airport Advisory Commission Bylaw Review/Modification

Chairman Maxwell began the discussion, noting that under 105, a subcommittee is not obliged to report back to the Commission unless a majority of the subcommittee members choose to do so. He felt that reporting back to the Airport Advisory Commission should be mandatory. Commissioners noted that the subcommittee meetings were public.

Reviewing 201, Chairman Maxwell suggested that instead of having study sessions starting at the same time as regular meetings, the study session start time should be earlier. Mr. Gray referred the Commissioners to 202. He advised that when study sessions were scheduled, the start time was announced for 6:00 p.m. Announcing the start time for the regular meeting as immediately following the study session saved downtime.

Under 205, Chairman Maxwell noted the confusing wording, "except as provided in section 401." Mr. Gray agreed that this was confusing and offered to remove that phrase.

Commissioner Osborne made a motion to accept the changes to sections 105 and 205, as discussed. Commissioner Yates seconded the motion, which carried by a unanimous vote of six (6) to zero (0).

Review and possibly recommend proposed changes to the City Council to Scottsdale Revised Code, Chapter Five, Section 5-109 and/or other pertinent Chapter Five sections

Vice-Chairman Madanick questioned staff about security clearances for Airport businesses. A discussion ensued.

ADJOURNMENT

With no further business to discuss, the special meeting of the Scottsdale Airport Advisory Commission adjourned at 11:45 a.m.

Respectfully submitted,
A/V Tronics, Inc.